



careercentre

Your Future is Working

Registration Form

PLEASE PRINT CLEARLY: information marked with an asterisk (*) is required. However, additional information further ensures you are connected with resources and services that assist you with your personal employment situation. All information provided will be administered in accordance with the *Privacy Act*.

*LAST NAME	*FIRST NAME	*MIDDLE NAME	*SOCIAL INSURANCE NO.
*MAILING ADDRESS		*CITY	*POSTAL CODE
STREET ADDRESS (if different)			
AGE	*BIRTHDATE Day / Month / Year	EMAIL Click here to opt out of our monthly email update <input type="checkbox"/>	
*HOME PHONE NO. 250-	*CELL OR ALTERNATE NO. 250-	Currently a high school student? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please go to SECTION B</i>	

SECTION A: Type of Income/ Benefit	Please ✓ all that apply to you	YES	NO
*Are you currently working? If so, how many hours per week? _____			
*Have you applied for EI benefits ? If so, when did you apply? _____			
*Are you currently receiving Employment Insurance (EI) benefits from Service Canada			
*Have you received EI benefits within the last 3 yrs OR Maternity/Paternity benefits within the last 5 yrs?			
*Are you currently receiving BC Employment Assistance benefits (Provincial Income Assistance)?			
*Are you receiving Disability benefits ? <i>If yes, please select type (or discuss with your Employment Consultant)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> CPP-D <input type="checkbox"/> PWD		
Please specify disabilities:			
*Are you currently receiving income benefits from <input type="checkbox"/> WCB <input type="checkbox"/> CPP <input type="checkbox"/> DISABILITY <input type="checkbox"/> OTHER: _____			

SECTION B: Personal Profile	
* SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	* CITIZENSHIP <input type="checkbox"/> Canadian or <input type="checkbox"/> Permanent Resident
ABORIGINAL GROUP STATUS <input type="checkbox"/> Inuit <input type="checkbox"/> Metis <input type="checkbox"/> Aboriginal Non-Status <input type="checkbox"/> Aboriginal Status	
DO YOU HAVE ACCESS TO TRANSPORTATION?	<input type="checkbox"/> Yes <input type="checkbox"/> No
VALID DRIVER'S LICENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

<i>Office Use Only:</i>	Card #
Date:	Entered By:

PLEASE COMPLETE SIDE TWO





SECTION C: Education Details	Complete	Incomplete
High School Education		
Certificate/ Diploma		
University Degree		

SECTION D: History of Recent Employment Positions		
Company Name	From	To
	_____	_____
	Day / Month / Year	Day / Month / Year
POSITION HELD:		
CITY:	REASON FOR LEAVING:	
Company Name	From	To
	_____	_____
	Day / Month / Year	Day / Month / Year
POSITION HELD:		
CITY:	REASON FOR LEAVING:	

SECTION E: How did you hear about us?		
<input type="checkbox"/> Service Canada	<input type="checkbox"/> Signage	<input type="checkbox"/> Television advertisement
<input type="checkbox"/> Ministry of Employment and Income Assistance	<input type="checkbox"/> Brochure	<input type="checkbox"/> Newspaper advertisement
<input type="checkbox"/> Internet	<input type="checkbox"/> Phone book	<input type="checkbox"/> Other: _____
	<input type="checkbox"/> Friend	

SECTION F: To be completed with an Employment Consultant or Staff member
<p>I acknowledge that my personal information is collected under the authority of the EI act and administered in accordance with the federal Privacy Act and the provincial Freedom of Information and Protection of Privacy Act. <i>I give consent for information relevant to my employment action plan to be shared between the employment agencies providing service to me in cooperation with The Career Centre. By signing I indicate that I understand fully the reasons for my information being gathered and the circumstances under which I consent to that information being released.</i></p> <p><input type="checkbox"/> Self Service Client (above statement does not apply)</p>
<p>Signature: _____ Date: _____ Staff Initials: _____</p> <p><i>This agreement expires 12 months from this date when your client files will be disposed of in a safe and secure manner.</i></p>